

***City of York Board of Architectural Review
Minutes
May 3, 2021***

Members present:

Chairperson Beth Bailey
Diane Hanlon
Quinn Witte
Gary Stewart
A. Lee McLin
Linda Lowman

Members absent:

Gene Gaulin

Others present:

Zoning Administrator Blackston
Richard & Tina Morris

Chairperson Beth Bailey called the meeting to order at 6:30 p.m.

The first item of business was approval of the draft Minutes from the April 12, 2021 meeting. Upon a Motion by Gary Stewart, seconded by A. Lee McLin, the Board unanimously approved the Minutes with corrections noted.

The second item of business was consideration of a certificate of appropriateness application (COA) for renovations to the front entryway of 121 North Congress Street.

Zoning Administrator Blackston reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Diane Hanlon, seconded by Quinn Witte, the Board unanimously approved the application as submitted.

The third item of business was consideration of a COA application for signage for the Town Tavern York restaurant to be located at 105 Garner Street.

Zoning Administrator Blackston reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by A. Lee McLin, seconded by Diane Hanlon, the Board unanimously approved the application as submitted to allow the owner to choose between painting the sign on the exterior wall of the building or mounting an aluminum sign onto the building according to the HDCDS specifications.

The fourth item of business was an update regarding the Façade Improvement Program. Zoning Administrator Blackston indicated that several inquiries had been made and a couple of applications had already been submitted.

The fifth item of business was an update regarding staff-approved certificates of appropriateness. Zoning Administrator Blackston indicated that there were no staff-approved certificates of appropriateness over the last month.

There being no further business, the meeting was adjourned at 6:50 pm.

Respectfully submitted,

Amanda C. Blackston
Zoning Administrator

cc: File, Board of Architectural Review 5/3/2021
Seth Duncan, City Manager